



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Licensing Act Panel

Date: **Thursday 25 February 2016**

Time: **10.30 am**

Place: **Council Chamber**

For any further information please contact:

Lyndsey Parnell

Senior Elections and Members' Services Officer

0115 901 3910

Licensing Act Panel

Membership

Councillor Bob Collis
Councillor Marje Paling
Councillor Jane Walker

AGENDA

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- 1 Election of Chair.**
- 2 Apologies for Absence.**
- 3 Declarations of Interest.**
- 4 Application for a new Premises License in respect of "Daybrook Post Office and Newsstore, 131 Sherbrook Road, Daybrook, Nottingham, NG5 6AS" - Licensing Act 2003. 5 - 48**

To consider an application for a new Premises License in respect of "Daybrook Post Office and Newsstore, 131 Sherbrook Road, Daybrook, Nottingham, NG5 6AS".

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ON THE APPLICATION OF SOKHI SINGH PAUL FOR A PREMISES LICENCE UNDER LICENSING ACT 2003 FOR THE PREMISES AT THE DAYBROOK POST OFFICE AND NEWSTORE, 131 SHERBROOK ROAD, DAYBROOK, NOTTINGHAM, NG5 6AS

LICENSING ACT PANEL
HEARING: THURSDAY 25th FEBRUARY 2016
AT 10.30AM

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LICENSING PANEL & COMMITTEE HEARING PROCEDURE

1. Upon notification that a matter is to be put before a Licensing Panel or the Committee, the applicant, interested parties and the responsible authorities shall within the time period provided for in the relevant regulations give notice to the Licensing Office stating
 - i. Whether they intend to be represented at the hearing
 - ii. The names and addresses of any witnesses that they intend to call
 - iii. The time estimate for their presentation/representations to the Committee
 - iv. Whether they consider a hearing to be unnecessary
2. Where a large number of interested parties are involved they will be encouraged to appoint a spokesperson or spokespersons so as to avoid duplication of evidence in so far as is possible.
3. Anyone invited to attend before a Panel or the Committee may bring legal or other professional representatives with them if they so wish. Advocates are, however, reminded that these are civil proceedings and inquisitorial rather than adversarial in nature. Aggressive advocacy is not encouraged and will not be tolerated.
4. Copies of the application and representations made by the parties will have been circulated to members prior to the hearing. However in appropriate cases, where a matter is to proceed to a hearing the applicant will be expected to supply a further 6 copies of the plan accompanying the application for use at the hearing. The hearing will concentrate solely on those areas of the application which are in dispute. The Authority is under an obligation to disregard information which is not relevant to the application, representation, or notice or to the licensing objectives. Advocates are therefore asked to be as succinct as possible and should be aware that the Chair may impose a time limit within which parties are to present their case.
5. Whilst additional material in support of the application, representation or notice may be taken into account by the Authority, such material should be provided and circulated by the producer to all parties concerned (including the Authority) as soon as possible before the hearing. Material produced at the hearing can only be admitted with the consent of all the other parties. The late production of material may lead to a hearing having to be adjourned and is discouraged. Additional material which reveals a new ground of representation or which is not relevant to the application, representation or notice lodged will be disregarded
6. Any party who intends to put additional written material before the Panel or the

Committee should provide 18 copies of that material to the licensing Office if the application is to go to the full Committee and 6 copies if the matter is to go before the Panel. Applicants should note that changes to application plans during the application process should be notified to the licensing Office as soon as possible and are likely to result in a new application having to be submitted. All relevant documentation received by the Authority will be sent to Members of the Panel/Committee and interested parties before the hearing if at all possible. Any failure to adhere to the requirements listed above may result in a case having to be adjourned and therefore delay the decision.

7. Where a party does not attend the hearing and is not represented the Authority may either adjourn the hearing if it is in the public interest to do so, or may continue with the hearing in the party's absence. If the latter option is followed the Committee/Panel will still consider any application, representation, or notice submitted by the absent party in so far as it is relevant.
8. The following procedure will ordinarily be followed at the Panel/Committee hearing:
 - i. The Chair will introduce themselves, other members and relevant officers. The Chair will also ask the applicant, interested parties and the responsible authorities to introduce themselves and any witnesses they wish to call. The Chair will then outline the procedure to be followed by the Panel/Committee and any time limits to be imposed on the presentation of cases.
 - ii. The applicant will be asked to present their case. Where a general presentation is made interested parties and the responsible authorities may ask questions at the end of that presentation. However, where witnesses are called, it is expected that each witness will give their evidence and then be open for questioning once their evidence has finished. The next witness will then give evidence. The order for asking questions will be:
 - Responsible Authorities
 - Interested parties
 - Panel/Committee Members
 - Legal advisor to the Panel/Committee (where appropriate)
 - iii. Responsible authorities, and interested parties will then be given an opportunity to present their representations. Once the representation has been presented and any evidence given, there will be an opportunity for questions to be asked firstly, by the applicant and then by other responsible authorities and interested parties, members and the legal advisor to the Panel/Committee. Where there is more than one body making representations to an application the order for the hearing of representations will normally be the responsible authorities followed by interested parties

- iv. Once all the evidence has been given responsible authorities, and interested parties will be given an opportunity to sum up their representations in the same order as they presented their case. The applicant will then be given an opportunity to sum up their case and have the final word.
 - v. Whilst Hearings will normally be conducted in Public the Panel/Committee does have powers of exclusion (which cover the public, the press, and even applicants, parties and their representatives) in appropriate circumstances. The Panel/Committee will however always discuss and make its decision on the application in private.
 - vi. The decision will normally be announced in public and transmitted in writing in accordance with the relevant rules and guidance. The decision may however be notified where applicable to the parties in writing at a subsequent date following the conclusion of the hearing.
9. If all parties agree and the Authority considers it appropriate, a hearing may be dispensed with. In some circumstances (where representations are not withdrawn), the Panel/Committee may still have to determine the application but will do so having considered the papers previously submitted. In such circumstances the Authority would also consider the terms of any "consent order" drawn up by the parties indicating terms upon which all of the relevant parties would be content that the application be granted.
10. Adjournments
- i. Due to the time constraints upon the Panels/Committee, applications for adjournments will only be granted where absolutely necessary
 - ii. Once a hearing date has been set it is for the parties to ensure that they attend or are represented. Hearings may proceed in the absence of a party and in such circumstances the party's original representations will be taken into account together with any further material in support of that representation which has been served on all parties before the day of the hearing.
 - iii. If it is not possible for a party or their witness to attend a hearing the Authority's preference would be for their representation to proceed by way of written evidence
 - iv. If it is necessary to make an application for an adjournment the party seeking the adjournment should seek the consent of all other parties to the application and notify the Licensing Office as soon as possible that an adjournment may be sought. If all parties agree the matter may be adjourned administratively.
 - v. If not agreed administratively the matter will remain listed before the Panel/ Committee to hear the application and determine whether to agree the adjournment or proceed.
 - vi. The Authority may adjourn proceedings of its own motion where it considers it necessary for its consideration of any application, representations or notice made or where it considers it to be in the interests of natural justice.
 - vii. Where an adjournment is granted all parties will be given notice of the adjournment and the new hearing date.

11. Applications to Extend Time Limits

- i. These may be dealt with administratively but will only be granted where it is necessary in the public interest.
- ii. Applications should be made to the Licensing Officer identifying:-
 - i. the licensing application and premises concerned,
 - ii. the person making the application for the time limit to be extended
 - iii. the time limit concerned,
 - iv. the reasons why that time limit cannot be complied with,
 - v. the extension sought,
 - vi. why it is believed that it would be in the interests of justice to grant the application, and
 - vii. whether all other parties have agreed to an extension of time.
- iii. Where an extension is granted all parties will be given notice of the extension.

THE PANEL'S CONSIDERATIONS

The Panel will disregard any information given or evidence produced, which is not relevant to the application or the promotion of the licensing objectives.

The Objectives are: -

- **The prevention of crime and disorder;**
- **Public safety;**
- **The prevention of public nuisance, and**
- **The protection of children from harm.**

Each objective is of equal importance.

The Panel will have regard to the national Guidance issued under Section 182 of the Licensing Act 2003 and the Borough Council's own Statement of Licensing Policy.

The Panel has a duty to act in a manner which is compatible with the Human Rights Act 1998.

A Licence is regarded as property for the purposes of the Human Rights Act 1998. Article 1 of the First Protocol states that:

"Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law.

The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties."

The Panel must also take into account the effect on local residents. Article 8 states:

"1. Everyone has the right to respect for his private and family life, his home and his correspondence.

2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others."

Three stage test to be applied: -

1. Is the interference in accordance with the law?
2. Is the interference necessary in a democratic society in pursuit of one of the legitimate aims set out above?
3. Is the decision proportionate i.e. striking a fair balance between the demands of the general interests of the community and the requirement to protect the individual's fundamental rights?



GEDLING
BOROUGH COUNCIL

Licensing Section, Planning & Environment,
Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU
Telephone 0115 901 3895 or 901 3804

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we SUKHI SINGH PAUL
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

| | | | |
|---|-------------------|----------------------|----------------|
| Postal address of premises or, if none, ordnance survey map reference or description <u>131 SHERBROOK ROAD</u> <u>DAY BROOK</u> | | | |
| Post town | <u>NOTTINGHAM</u> | Post code | <u>NG5 6AS</u> |
| Telephone number at premises (if any) | | <u>0115 837 7193</u> | |
| Non-domestic rateable value of premises | | £ | |

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick yes

- | | |
|---|---|
| a) an individual or individuals * | <input checked="" type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i. as a limited company | <input type="checkbox"/> please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |

- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
 - statutory function or ☐
 - a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|---|------------------------------|-------------------------------|-------------------------------|---|--|
| Mr <input checked="" type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname PAUL | | | First names SOKH SINGH | | |
| I am 18 years old or over | | | | <input checked="" type="checkbox"/> Please tick yes | |
| Current postal address if different from premises address | | As Premises Address | | | |
| Post Town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

SECOND INDIVIDUAL APPLICANT (if applicable)

N/A

| | | | | | |
|-----------------------------|------------------------------|-------------------------------|-----------------------------|--|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| I am 18 years old or over | | | | <input type="checkbox"/> Please tick yes | |

| | | | |
|---|--|----------|--|
| Current postal address if different from premises address | | AS | |
| Post Town | | Postcode | |
| Daytime contact telephone number | | | |
| E-mail address (optional) | | | |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|---|
| Name |
| Address |
| Registered number (where applicable) |
| Description of applicant (for example, partnership, company, unincorporated association etc.) |
| Telephone number (if any) |
| E-mail address (optional) |

Part 3 Operating Schedule

When do you want the premises licence to start?

02-02-2016
 Day Month Year
 0 2 0 2 2 0 1 6

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day Month Year
 [][][][][][][][]

Please give a general description of the premises (please read guidance note 1)

GENERAL CTN WITH POST OFFICE ON MAIN STREET
RD TWO STORE ROOMS, kitchen area with WC for staff.
SIDE ENTRANCE for deliveries. & fire door exit at backside
of building - off sales only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
b) films (if ticking yes, fill in box B)
c) indoor sporting events (if ticking yes, fill in box C)
d) boxing or wrestling entertainment (if ticking yes, fill in box D)
e) live music (if ticking yes, fill in box E)
f) recorded music (if ticking yes, fill in box F)
g) performances of dance (if ticking yes, fill in box G)
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

N/A

| |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
j) dancing (if ticking yes, fill in box J)
k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

N/A

| |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

| |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

Supply of alcohol (if ticking yes, fill in box M)

| |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

In all cases complete boxes N, O and P

A

| | | | | | |
|---|-------|--------|--|----------|--------------------------|
| Plays Standard days and timings (please read guidance note 6) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | | Both | <input type="checkbox"/> |
| Mon | | | Please give further details here (please read guidance note 3) | | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for performing plays (please read guidance note 4) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Sat | | | | | |
| Sun | | | | | |

/ N/A

B

| | | | | | | |
|---|-------|--------|--|--|----------|--------------------------|
| Films Standard days and timings (please read guidance note 6) | | | <u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | | Indoors | <input type="checkbox"/> |
| | | | | | Outdoors | <input type="checkbox"/> |
| | | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | | |
| Mon | | | | | | |
| Tue | | | | | | |
| Wed | | | <u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4) | | | |
| Thur | | | | | | |
| Fri | | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | | |
| Sun | | | | | | |
| | | | | | | |

N/A

C

| | | | |
|--|-------|--------|---|
| Indoor sporting events Standard days and timings (please read guidance note 6) | | | <u>Please give further details</u> (please read guidance note 3) |
| Day | Start | Finish | |
| Mon | | | |
| Tue | | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4) |
| Wed | | | |
| Thur | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5) |
| Sat | | | |
| Sun | | | |
| | | | |

N/A

D

| | | | | | | |
|--|-------|--------|---|--|----------|--------------------------|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 6) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | | Indoors | <input type="checkbox"/> |
| | | | | | Outdoors | <input type="checkbox"/> |
| | | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | | |
| Mon | | | | | | |
| Tue | | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4) | | | |
| Thur | | | | | | |
| Fri | | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | | |
| Sun | | | | | | |
| | | | | | | |

N/A

E

| | | | | | |
|---|-------|--------|--|----------|--------------------------|
| Live music Standard days and timings (please read guidance note 6) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 3) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 4) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| Sat | | | | | |
| Sun | | | | | |

N/A

F

| | | | | | |
|--|-------|--------|--|----------|--------------------------|
| Recorded music Standard days and timings (please read guidance note 6) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | |
| Mon | | | | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) | | |
| Thur | | | | | |
| Fri | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| Sun | | | | | |

N/A

G

| | | | | |
|---|-------|--------|---|--------------------------|
| Performances of dance Standard days and timings (please read guidance note 6) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | |
| | | | Indoors | <input type="checkbox"/> |
| | | | Outdoors | <input type="checkbox"/> |
| | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | |
| Mon | | | | |
| Tue | | | | |
| Wed | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) | |
| Thur | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | |
| Sat | | | | |
| Sun | | | | |

N/A

H

| | | | | |
|---|-------|--------|--|-----------------------------------|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6) | | | Please give a description of the type of entertainment you will be providing | |
| Day | Start | Finish | Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors <input type="checkbox"/> |
| Mon | | | | Outdoors <input type="checkbox"/> |
| | | | | Both <input type="checkbox"/> |
| Tue | | | Please give further details here (please read guidance note 3) | |
| Wed | | | | |
| Thur | | | State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4) | |
| Fri | | | | |
| Sat | | | Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5) | |
| Sun | | | | |

N/A

| | | | | |
|--|-------|--------|---|--------------------------|
| Provision of facilities for making music Standard days and timings (please read guidance note 6) | | | <u>Please give a description of the facilities for making music you will be providing</u> | |
| | | | <u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2) | |
| | | | Indoors | <input type="checkbox"/> |
| | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | Both <input type="checkbox"/> | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 3) | |
| Tue | | | | |
| Wed | | | | |
| Thur | | | <u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4) | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | |
| Sat | | | | |
| Sun | | | | |

N/A

J

| | | | | | | |
|---|-------|--------|--|--|----------|--------------------------|
| Provision of facilities for dancing Standard days and timings (please read guidance note 6) | | | <u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2) | | Indoors | <input type="checkbox"/> |
| | | | | | Outdoors | <input type="checkbox"/> |
| | | | | | Both | <input type="checkbox"/> |
| | | | <u>Please give a description of the facilities for dancing you will be providing</u> | | | |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | | |
| Mon | | | | | | |
| Tue | | | | | | |
| Wed | | | <u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4) | | | |
| Thur | | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | | |
| Sat | | | | | | |
| Sun | | | | | | |

N/A

K

| | | | | |
|---|-------|--------|--|-----------------------------------|
| Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6) | | | <u>Please give a description of the type of entertainment facility you will be providing</u> | |
| Day | Start | Finish | <u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors <input type="checkbox"/> |
| Mon | | | | Outdoors <input type="checkbox"/> |
| | | | | Both <input type="checkbox"/> |
| Tue | | | <u>Please give further details here</u> (please read guidance note 3) | |
| | | | | |
| Wed | | | | |
| Thur | | | <u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4) | |
| | | | | |
| Fri | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | |
| | | | | |
| Sun | | | | |

N/A

L

| | | | | | | |
|--|-------|--------|--|--|----------|--------------------------|
| Late night refreshment Standard days and timings (please read guidance note 6) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) | | Indoors | <input type="checkbox"/> |
| | | | | | Outdoors | <input type="checkbox"/> |
| | | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 3) | | | |
| Mon | | | | | | |
| Tue | | | | | | |
| Wed | | | State any seasonal variations for the provision of late night refreshment (please read guidance note 4) | | | |
| Thur | | | | | | |
| Fri | | | | | | |
| Sat | | | Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) | | | |
| Sun | | | | | | |

N/A.

M

| | | | | | |
|---|-------|--------|---|--|--|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7) | | On the premises <input type="checkbox"/> |
| | | | | | Off the premises <input checked="" type="checkbox"/> |
| | | | | | Both <input type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 4) | | |
| Mon | 6am | 10pm | N/A | | |
| Tue | 6am | 10pm | | | |
| Wed | 6am | 10pm | | | |
| Thur | 6am | 10pm | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Fri | 6am | 10pm | N/A | | |
| Sat | 6am | 10pm | | | |
| Sun | 7am | 10pm | | | |

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

| | |
|--|---|
| Name | SOKHI S. PAUL |
| Address | 131 SHERBROOK ROAD, DAYSBROOK NOTTINGHAM |
| Postcode | NG5 6AS |
| Personal Licence number (if known) | 3216 (15/11/2006) |
| Issuing licensing authority (if known) | BIRMINGHAM CITY COUNCIL |

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

N/A

O

Hours premises are open to the public
Standard days and timings (please read guidance note 6)

| Day | Start | Finish |
|-----|-------|--------|
|-----|-------|--------|

| | | |
|-----|--|--|
| Mon | | |
|-----|--|--|

| | | |
|-----|--|--|
| Tue | | |
|-----|--|--|

| | | |
|-----|--|--|
| Wed | | |
|-----|--|--|

| | | |
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| Thur | | |
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| | | |
|-----|--|--|
| Fri | | |
|-----|--|--|

| | | |
|-----|--|--|
| Sat | | |
|-----|--|--|

| | | |
|-----|--|--|
| Sun | | |
|-----|--|--|

State any seasonal variations (please read guidance note 4)

N/A.

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

N/A.

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

- 1/ Retail, general store with a Post office (Postbox)
- 2/ Goods sold currently - tobacco, newspapers, magazines, and general groceries, greeting cards & stationery.
- 3/ New layout of shop to display wines, beers & spirits
- 4/ Refurbishment to include new chiller etc.

b) The prevention of crime and disorder

C.C.T.V. to cover all areas of premises.
Improving Shop frontage improved lighting
already installed; extra lighting with New (to be installed)
Signage - staff training will take place - &
supervision.

c) Public safety

Clear SAA Signage to make public aware
of our policy of serving customers & C.C.T.V.

d) The prevention of public nuisance

STRICT CONTROL of 21+, LOITERING
OUTSIDE SHOP NOT ALLOWED - NO ONE
NOTICED BEING DRUNK WILL BE SERVED.

e) The protection of children from harm

Goods of alcohol content will be kept
separate away from other goods for sale.

- Please tick yes
- I have made or enclosed payment of the fee ☒
 - I have enclosed the plan of the premises ☒
 - I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
 - I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable ☒
 - I understand that I must now advertise my application ☒
 - I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

| | |
|-----------|------------------|
| Signature | [Redacted] |
| Date | 1st January 2016 |
| Capacity | Applicant |

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

| | |
|--|---------------|
| SOKHI S. KAIL DAYBROOK POST OFFICE & NEWSSTORE 131 SHERBROOK RD, DAYBROOK, | |
| Post town | NOTTINGHAM |
| Post code | NG5 6AS |
| Telephone number (if any) | 0115 837 7193 |
| If you would prefer us to correspond with you by e-mail your e-mail address (optional) | |

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Consent of individual to being specified as premises supervisor

I SOKHI SINGH PAUL
[full name of prospective premises supervisor]

of 131 SHERBROOK ROAD,
DAYBROOK
NOTTINGHAM NG5 6AS

AS ABOVE
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

OFF PREMISES SALES OF ALCOHOL
[type of application]

by

SOKHI SINGH PAUL
[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

DAYBROOK POST OFFICE & NEWSTORE
131 SHERBROOK ROAD
DAYBROOK, NOTTINGHAM NG5 6AS

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

SOKHI, S. PAUL
[name of applicant]

concerning the supply of alcohol at

131 SHEFFSROCK RD
DAYBROOK
NOTTINGHAM NG5 6AS

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

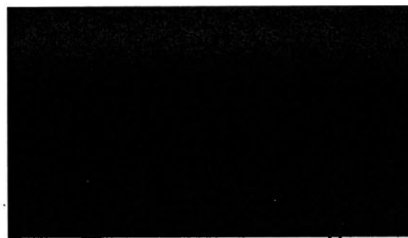
Personal licence number 3216

[insert personal licence number, if any]

Personal licence issuing authority

BIRMINGHAM CITY COUNCIL
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

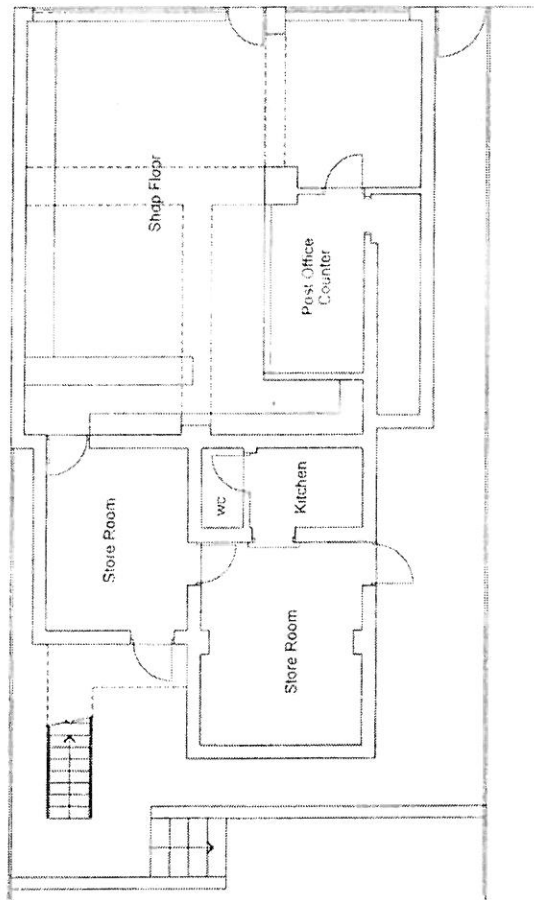


Name (please print)

SOKHI, S. PAUL

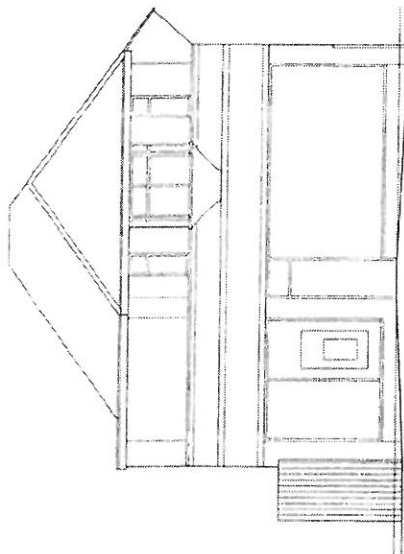
Date

3rd January 2016

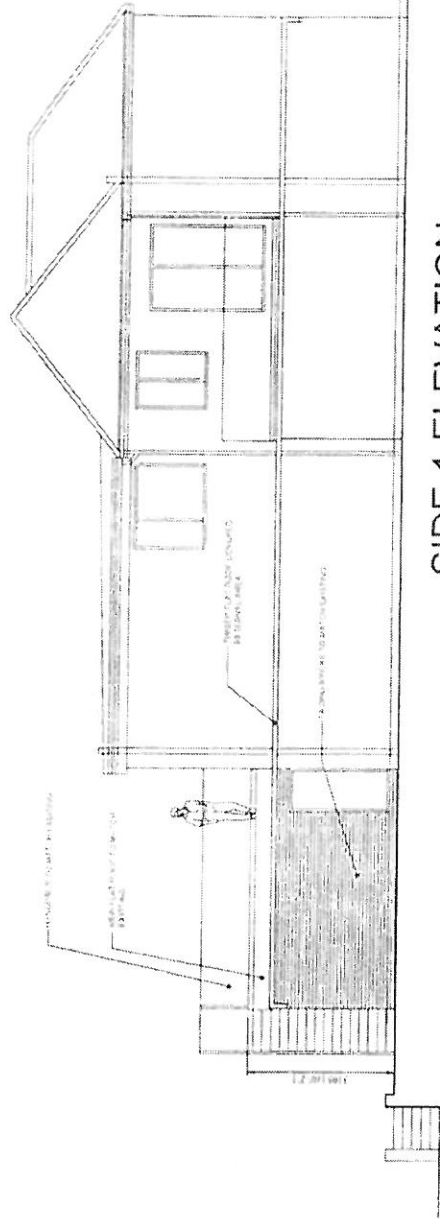


GROUND FLOOR PLAN
Scale - 1:100

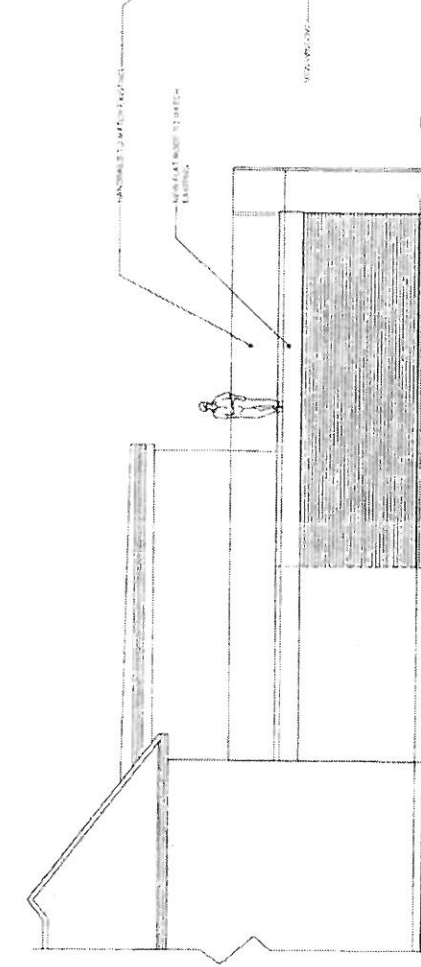
| | |
|--|-----------------|
| PLAN AS EXISTING | |
| PROPOSED ALTERATIONS | |
| 131 SHERBROOK ROAD | |
| DAYBROOK | |
| NOTTINGHAM | |
| for - Daybrook Post Office & Newsstore | |
| Elkington Design | Scale - 1:100 |
| 01530 255000 | 01530 255000 |
| Unit 1, 255 P01 | Unit 1, 255 P01 |
| 255 P01 | A |



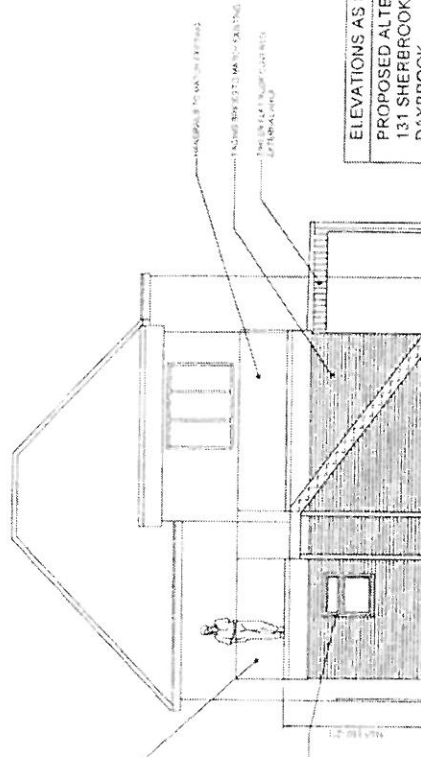
FRONT ELEVATION
Scale - 1:100



SIDE 1 ELEVATION
Scale - 1:100



SIDE 2 ELEVATION
Scale - 1:100



REAR ELEVATION
Scale - 1:100

ELEVATIONS AS PROPOSED
PROPOSED ALTERATIONS
131 SHEPHERD ROAD
DAYBROOK
NOTTINGHAM

for - Daybrook Post Office & NewStore

Elkington Design

Scale - 1:100 @ A1

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

011 4291 1111

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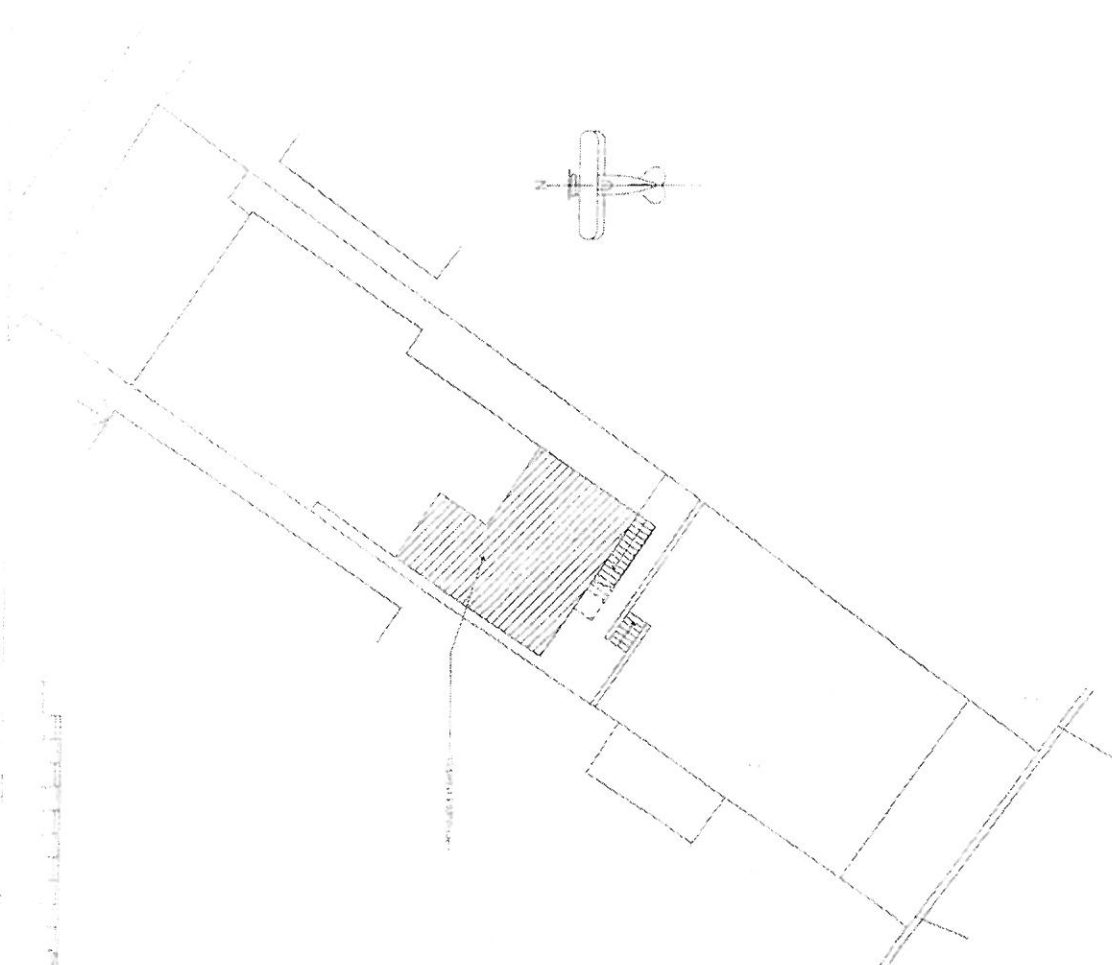
011 4291 1111

011 4291 1111

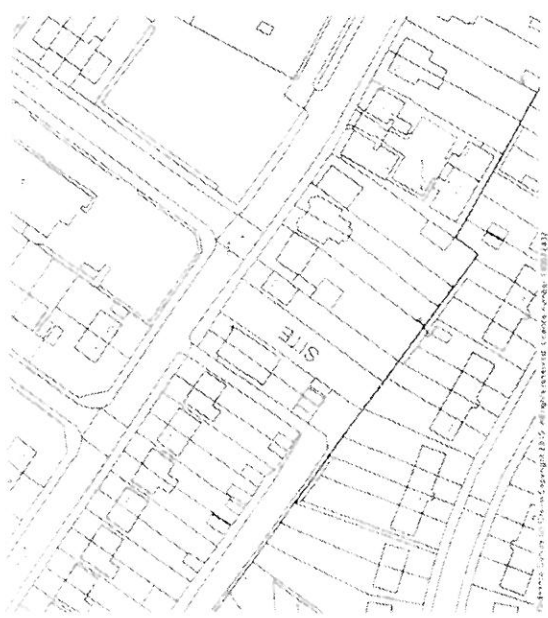
011 4291 1111

011 4291 1111

011 4291 1111



BLOCK PLAN
Scale : 1:200



LOCATION PLAN
Scale : 1:1250

| | |
|---|------------------------|
| BLOCK/LOCATION PLAN | |
| PROPOSED ALTERATIONS 131 SHEPHERD ROAD DAYBROOK NOTTINGHAM | |
| for - Daybrook Post Office & Newstore | |
| Elkington Design | Scale : 1:1250 & 1:200 |
| Site Name : 131 SHEPHERD ROAD | Fig No : 255 P05 |
| Client : DAYBROOK POST OFFICE & NEWSTORE | Rev : B |

Winston wheeler

53 sherbrook road

Daybrook

Ng5 6al



I Winston wheeler would like to put forward an objection against the proposal of a fourth off licence to be approved at 191 Sherbrook road daybrook NG5 6AS my reasoning behind this is I believe it would have a negative effect on the other local business and also more worryingly a major effect on anti-social behaviour within the local area and council estate the shop backs on to I would appreciate any ongoing changes to be notified to myself and I trust you make the right decision.

W.Wheeler

Rachel Pentlow

From: Enquiries
Sent: 02 February 2016 14:23
To: LicensingHandover
Subject: FW: Objections for New Premises License, 131 Sherbrook Rd, Post Office JMB FWD TO RP 02.02.16

From: Richard Peter Beastall [REDACTED]
Sent: 01 February 2016 22:46
To: licensing
Subject: Objections for New Premises License, 131 Sherbrook Rd, Post Office

Hello Racheal

Apologies for the delay.

I'd like to offer up some restrictions on the new premises license for 131 Sherbrook Road, Daybrook, Post Office.

From experience I know the security and CCTV for this premises is inadequate. The general system is not of a standard/specification that allows accurate identification of persons visiting the premises. Some cameras have been re-tasked to help identify cash losses from the tills and post office tills. This leaves large areas uncovered by CCTV coverage. In addition there is regularly only a single person left manning both post office counter and shop counter with stock areas in the rear leaving the shop unattended for short periods. The premises also does not offer adequate outdoor lighting nor is there adequate CCTV covered from the single outside camera.

The store also operates policies which are designed to relieve pressure on the single member of staff serving by limiting admittance and requiring prams, pushchairs and child scooters to be left outside. This encourages young children and postpositions to be left outside and a general intimidating atmosphere within the premise.

As staffing is generally inadequate and coupled with inappropriate policies I'd like to suggest the following restrictions be placed on the licence.

1. A adequate level of CCTV coverage inside and out with continuous recording for 30 days. (Prevention of Crime and Disorder, Public safety, Prevention of Public Nuisance and Protection of children from)
2. Adequate Indoor and outdoor lighting (Prevention of Crime and Disorder, Public safety, Prevention of Public Nuisance and Protection of children from)
3. Minimum of 3 members of staff whilst during licensed hours including post office hours, 1 Post office, 1 shop side and 1 to facilitated staff rest periods and times where a person is required to leave the shop area leaving a minimum of 2 persons on the post office and shop counters. (2 persons minimum once post office is closed)
4. A maximum license time of 2000 for the sale of alcohol to (Prevention of Crime and Disorder, Public safety, Prevention of Public Nuisance and Protection of children from)
5. Product tagging to identify where any individual item has been purchased from, also identification of under age purchases and littering. (Prevention of Crime and Disorder, Public safety, Prevention of Public Nuisance and Protection of children from harm)

I believe all of these aspects fall into the licensing objectives.

Kindest regards

Richard P Beastall
137 Sherbrook Road
Daybrook
Nottingham
NG5 6AS

Rachel Pentlow

From: Enquiries
Sent: 01 February 2016 16:02
To: LicensingHandover
Subject: FW: Daybrook post office and Newstore, 131 Sherbrook Road,Daybrook.

Follow Up Flag: Follow up
Flag Status: Completed

From: Rhodes-Best, Susan [REDACTED]
Sent: 01 February 2016 15:43
To: Rachel Pentlow; licensing
Cc: [REDACTED]
Subject: FW: Daybrook post office and Newstore, 131 Sherbrook Road,Daybrook.

Good Afternoon,

Please see the agreed conditions for Daybrook Post Office.

Regards

Susie

Susie Rhodes-Best
Senior Licensing Officer
County Liquor Licensing
Mansfield Police Station
Great Central Road
Mansfield
Nottinghamshire
NG18 2HQ
101 (8053378)
susan.rhodes-best@nottinghamshire.pnn.police.uk

From: Suki Paul [mailto:[REDACTED]]
Sent: 01 February 2016 15:22
To: Rhodes-Best, Susan
Subject: Re: Daybrook post office and Newstore, 131 Sherbrook Road,Daybrook.

hi, Susan, thank you for the email, I have printed this and this to filed, we already have cctv covering all areas. We may have some more cameras if need be. I understand and agree to the conditions you have sent. kind regards, sokhi paul

On 1 February 2016 at 14:46, Rhodes-Best, Susan [REDACTED] wrote:

Good Morning,

Further to our conversation please see the conditions as discussed earlier today. If you agree with the conditions can you please state your agreement and that they are consistent with the operating schedule.

1. A CCTV system with recording equipment shall be installed and maintained at the premises. Cameras shall encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol takes place. Equipment shall be maintained in good working order and :

- be of evidential quality and produce colour images in all lighting conditions;
- indicate the time and date;
- be retained for 31 days;
- sufficient staff will be trained to use the system;
- the original images will be made available for inspection immediately upon request to Officers of responsible authorities.

Copies of the recordings shall be provided in a format which can be viewed on readily available equipment without the need for specialist software.

2. An electronic or paper record shall be kept at the premises to record all instances where service is refused. Such record shall show:

- the basis for refusal;
- the person making the decision to refuse;
- the date and time of refusal.

Such record shall be retained at the premises for at least 12 months, and shall be made available for inspection and copying by the Police or any other authorised person, immediately upon request.

3. All members of staff shall be fully trained in the retail sale of alcohol. The training shall be on-going and each member of staff shall be reviewed every 6 months. All details of the level of training will be recorded in an electronic or paper record. This information shall be made available for inspection and copying by the Police or any other authorised Officer of the Licensing Authority within 5 working days of the receipt of written request. Such records shall be retained for at least 12 months.

4. A Challenge 21 or similar policy will be implemented and enforced at all times. Any person who appears to be under 25 years of age shall not be allowed to purchase alcohol unless they produce an acceptable form of photo identification. (e.g. passport, driving licence or PASS accredited card).

5. Challenge 21 posters will be placed in prominent positions within the premise.

Regards

Susie

Susie Rhodes-Best

Senior Licensing Officer

County Liquor Licensing

Mansfield Police Station

Great Central Road

Mansfield

Nottinghamshire

NG18 2HQ



Unless otherwise stated please treat as restricted

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